Team Meeting #7
Tuesday, March 10th, 2009
12:30 PM

Agenda
- Choose website layout
- Evaluate plans Project Phase II
- Problem Scoping Assessment

Website Layout
- Reshuffle backgrounds, change placement of some links
- Change background or text color for readability
- Still need biography information from Ian Higginson and Paul Anderson
- Last items required are meeting minutes and preliminary schedule

Phase II of Project
- Two options for moving forward:
  1) Complete work on current expansion proposal (specifications, plants for installation, etc.)
  2) Work on new proposal for further expansion beyond initial proposal
- Based on advice from Dr. Hess, and popular team consensus, Phase II of the project will not involve a new proposal, but a finalization of the current proposal
  ➢ Includes coordinating how to get equipment to the site
  ➢ Part numbers, contractors, etc.
  ➢ Spend up to 90 days before formal start date of the project (need to have reasonable expectation of getting the funds)
- Finalize Phase I design, including wiring diagrams, mechanical plans, system architecture
  ➢ Every piece of equipment, how they interact, how we are going to get them to the site
  ➢ Wiring from solar sites to battery shed, wiring from batteries to other facilities, wiring from new turbine to powerhouse
- Next step: formulate a schedule with specific milestone deadlines
  ➢ Workable design for the design review: Deadline April 23rd, 2009
  ➢ Start bringing research together, make decisions on how to fit things together
  ➢ Snapshot Day: May 1st, 2009
  ➢ Final Design Report: May 9th, 2009

Problem Scoping Assignment
- Separate document; team deliverable
- Will be posted in another section of the website